

BEFORE THE BOARD OF TRUSTEES  
YAKIMA VALLEY LIBRARIES

In the Matter of Review and Establishment  
Of the Annual Non-Resident Fee

RESOLUTION  
#16-006

WHEREAS, the Yakima Valley Libraries' Board of Trustees adopt and set policy and establish all fines and fees;

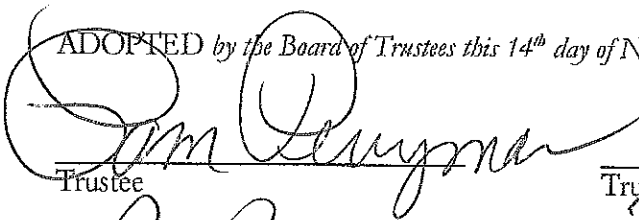
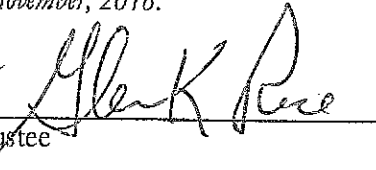


WHEREAS, Yakima Valley Libraries' Resolution #03-004 establishes the process for annual review and revision of the Annual Non-Resident Fee in October for January of the up and coming year;

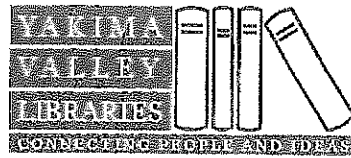
WHEREAS, the formula determines that the fee is established by the current year operating budget divided by the number of Library System households, rounded up to the nearest five dollars (based on the number of households calculated by the Washington State Office of Financial Management);

HOWEVER, there is a need to review the current fee structure to better meet the needs of the community;

NOW, THEREFORE, BE IT RESOLVED THAT THE Yakima Valley Libraries' Board of Trustees has adopted the prescribed formula for 2017 and approves and adopts an Annual Non-Resident Fee of \$85.00 for 2017 and determines that this annual payment shall entitle everyone residing at the same street address (i.e. house, apartment, or other type of living unit) to resident library privileges at no additional charge.

ADOPTED by the Board of Trustees this 14<sup>th</sup> day of November, 2016.

 _____ Trustee	 _____ Trustee
 _____ Trustee	_____ Trustee
 _____ Trustee	



**Supplemental Information – Non Resident Fee Calculation  
Resolution #16-006**

Board of Trustees  
Monday November 14, 2016

Resolution # 03-004 adopted November 25, 2003 outlines the process for review and revision of the Annual Non-Resident fees: the current 2016 General Fund budget expenditures divided by number of library system households as reported by the Washington State Office of Financial Management and rounded up to the nearest five dollars, determines the fee.

The proposed 2017 Non-Resident Fee calculation is based on the following:

Number of housing units in Yakima County	88,765
Less City of Grandview	(3,223)
Total housing units	<u>85,542</u>

2016 YVL General Fund Operating Budget:

$$\$7,318,291 / 85,542 = \quad \$85.00 \text{ Proposed 2017 Non-Resident fee}$$

Postcensal Estimates of Housing Units, April 1, 2010 to April 1, 2016  
Office of Financial Management, Forecasting and Research Division

Line	Filter	County	Jurisdiction	2016 Postcensal Estimate of Total Housing Units
428	1	Yakima	Yakima County	88,765
429	2	Yakima	Unincorporated Yakima County	31,218
430	3	Yakima	Incorporated Yakima County	57,547
431	4	Yakima	Grandview	3,223
432	4	Yakima	Granger	890
433	4	Yakima	Harrah	186
434	4	Yakima	Mabton	552
435	4	Yakima	Moxee	1,237
436	4	Yakima	Naches	372
437	4	Yakima	Selah	2,925
438	4	Yakima	Sunnyside	4,755
439	4	Yakima	Tieton	424
440	4	Yakima	Toppenish	2,362
441	4	Yakima	Union Gap	2,226
442	4	Yakima	Wapato	1,300
443	4	Yakima	Yakima	35,828
444	4	Yakima	Zillah	1,175

<http://ofm.ws.gov/oon/april1/default.asp#housing>

BEFORE THE BOARD OF TRUSTEES

YAKIMA VALLEY REGIONAL LIBRARY

IN THE MATTER OF ESTABLISHING A )  
PROCESS FOR REVIEW AND REVISION ) RESOLUTION  
OF ANNUAL NON-RESIDENT FEES ) #03-004

WHEREAS, Yakima Valley Regional Library, Yakima, Washington is a regional library duly organized and existing under and by virtue of the Constitution and laws of the State of Washington;

WHEREAS, the Board of Trustees of the Yakima Valley Regional Library is authorized by RCW 27.12.210(5) to have exclusive control of its finances;

WHEREAS, the Board of Trustees is authorized by RCW 27.12.280, to allow non-resident use of library materials under such rules and regulations as it may deem necessary and upon such terms and conditions as may be agreed upon;

WHEREAS, the Library System has a long-standing practice of allowing non-residents the same library privileges as residents with payment of an annual fee, with such fee periodically established by Board action;

WHEREAS, the Board of Trustees has determined that establishing a process and formula for calculating the annual non-resident fee is preferable to periodically establishing such fee by motion;

NOW, THEREFORE, BE IT RESOLVED by the Yakima Valley Regional Library Board of Trustees as follows:

Section 1: ESTABLISHMENT OF FORMULA FOR ANNUAL NON-RESIDENT FEE

The Board hereby determines that the annual fee charged to non-residents of the Library System allowing resident library privileges shall be the total of the operating budget divided by the number of Library System households, rounded up to the nearest five dollars. For purposes of the calculation, the number of Library System households shall be based on Washington State Office of Financial Management estimates for that year.

Section 2: ENTITLEMENT OF INDIVIDUAL HOUSEHOLD MEMBERS TO RESIDENT LIBRARY PRIVILEGES

The Board further determines that payment of the annual non-resident fee shall entitle everyone residing at the same street address (i.e. house, apartment, or other type of living unit) to resident library privileges at no additional charge.

Section 3: ANNUAL REVIEW AND FEE REVISION

The Board further determines that the annual fee charged to non-residents of the Library System shall be recalculated each October as an administrative activity and any change shall be effective on January 1 of the following year without further Board action.

Section 4: EFFECTIVE DATE

This resolution shall be effective immediately upon its adoption and approval. Non-resident cards issued after the effective date of this resolution and before January 1, 2004 shall be calculated according to the formula adopted in this resolution.

ADOPTED BY THE BOARD OF TRUSTEES this 25<sup>th</sup> day of November, 2003.

BOARD OF TRUSTEES:

*Tony Men*

PRESIDENT

*Que Rigdon*

SECRETARY

*[Signature]*

TRUSTEE

*[Signature]*

TRUSTEE

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